

# Migrating to the Cloud In Five Simple Steps

A future with more features and less maintenance awaits you with MiCloud Connect. To alleviate any concerns you might have about your journey to the cloud, this simple document outlines the five steps to activating your new system.

## STEP 1

### Needs Assessment

- Discuss your unique needs with us so we both understand all requirements you may have or critical systems that need special attention.
- Review and document any differences between MiCloud Connect and your current system including updating business processes or workflows that leverage your existing system.

## Demonstration

- Schedule a time to see a MiCloud Connect demonstration with your staff to create opportunities for them to see the new system and ask any questions they have about any changes to their work determined during needs assessment.

## STEP 2

## STEP 3

### Migration

- Review technical requirements and system design that fit the unique needs of your business as determined in the needs assessment.
- Confirm compatibility with third-party applications and validate integrations with MiCloud Connect.
- Export user data and configurations to MiCloud Connect from your legacy system.
- Configure network and firewalls in accordance with best practices for MiCloud Connect.

## Number Porting

- Sign LOA to port DID's and Toll-Free numbers to MiCloud Connect.
- Set up new phones with temporary DID's for UAT in preparation for cut-over date.

## STEP 4

## STEP 5

### Cut-Over

- Activate system using ported DID's.
- Download and install client communications and collaboration software.

At every step of the way, we'll be working with you to answer any questions you have and ensure a smooth transition to MiCloud Connect.



Now that you know the five simple steps to migrate to the cloud with Mitel and MiCloud Connect, let's begin the process.